



SAINT LOUIS COUNTY

Municipal Court

Administrative Order

Pursuant to 479.260 RSMo, a municipality that has an established municipal division may elect by ordinance to establish an appointed counsel fund and/or a judicial education fund. The collected fee amount may not exceed one dollar and shall be deducted from the Clerk Fee than allocated to each fund as determined by the court.

Any municipality that enters into a contract agreement for court services provided by the St. Louis County Municipal Court and elects to collect such fees, shall have 100% of the fee allocated to the appointed counsel fund.

The collected fees shall be sent to the municipality treasury monthly to be held in a separate account not to exceed \$5,000.00. Funds collected in excess of \$5,000.00 shall be transmitted quarterly into the municipality's treasury.

These funds shall be used to pay the reasonable attorney's fees as approved by the court. A defendant may request the appointment of counsel but shall not be entitled to counsel unless the court determines the defendant is indigent and conviction of the alleged violation could result in jail time.

Any counsel appointed to a municipality case with this election shall submit a reasonable fee amount to the court for approval. Upon approval, the appointed counsel may submit the invoice to the municipality for payment. The St. Louis County Municipal Court or St. Louis County are not responsible for collection of the invoiced amount.

SO ORDERED:

A handwritten signature in black ink, appearing to be 'D. Brown', written over a horizontal line.

Administrative Judge Daniel R. Brown

2/12/24

Date

A handwritten signature in blue ink, appearing to be 'Courtney Whiteside', written over a horizontal line.

Attested to by: Director Courtney Whiteside